PhD Announcement 2018

Disclaimer: This webpage and all the information hereby provided to readers and applicants are not intended to be a substitute of the official announcement and must be used for informational purposes only. The contents are based upon a translated summary of the official announcement which is the unique source to be considered accurate, complete and legally binding.

Application Deadline: 11th of June 2018 at 03.59 pm (CEST)

The selection announcement for the admission to the 2018 PhD Programs is officially open. Candidates, regardless of their nationality, are invited to submit their application. All essential information is reported in the relevant paragraphs of this announcement. Modifications to requirements, as well as to submission procedures and to available positions or scholarships, will be eventually given, before the deadline, at the page http://dottorati.uniroma2.it.

Requirements

The call is open to all candidates with a second level degree obtained in Italy or abroad within 31 October 2018. If obtained abroad, the degree awarded must be considered equivalent to an Italian degree by the PhD Board that will do the assessment. Every specific requirements and qualifications are duly listed in the PhD description sheets, that form an integral part of this announcement. The PhD description sheets also provide the date of the examination tests. Any changes to the dates will be available at http://dottorati.uniroma2.it - sezione Bando 2018/19, Calendario Prove, with a 15 days’ notice.

If requested, applicants must provide recommendation letters that must be sent directly from university professors by email to the address indicated in the PhD description sheets, within the deadline of this call.

Foreign candidates

In addition to requirements of this announcement and of the PhD description sheets

- foreign candidates with a non-EU degree title must submit to the PhD Secretariat, within 6 months of the effective enrolment, the following:
  o Declaration of Value
  o copy either of the permit to stay or the related submitted request
- foreign candidates with an EU degree title must submit to the PhD Secretariat, within 6 months following the effective enrolment, the following:
  o either the Declaration of Value or the related submitted request

Special rule for Foreign Scholarship Holders: candidates who wish to apply as Foreign Scholarship Holders, must also fill in an additional form in which they specify the source of the financial support and they are exempted from the written exam only (please see the paragraph Evaluation process).

Candidates with disability

In accordance to art. 3 of Law 104/1992, candidates with disability equal or higher to 66% that needs assistance and/or additional time have to notify the University Committee for Students with Disabilities by email at the following addresses segreteria@caris.uniroma2.it and giovanni.larosa@uniroma2.it:

- requests for ordinary assistance have to be sent at least 10 days before the first examination test;
- requests for special technology assistance have to be sent at least 20 days before the first examination test.

All assistance forms are available at this link: http://caris.uniroma2.it/?page_id=208.
Application procedure

The applications can be submitted either online at the following link http://delphi.uniroma2.it or directly from the self-service terminals set up at the University of Rome Tor Vergata. Other application modes will not be accepted.

Candidates are required to provide every information and documents requested during the application procedure. All information regarding the submission system is reported in the Guide for applicants that can be downloaded at this link.

At the end of the submission procedure, as reported in the above mentioned guide, the system will provide an application form:

1. the last page contains the payment form for the **non refundable application fee** of € 35,00 that must be, at the candidate's choice:
   a) printed and payed at any branch of UNICREDIT BANCA DI ROMA by 11 June 2017 at 3.59 PM
   or
   b) payed with credit card at the link https://online-retail.unicredit.it/ibx/web/public/universityTaxes.jsp.

   Italian candidates must pay the application fee for each PhD application. Foreign candidates are required to pay the application fee after the completion of the selection procedures **only if** they are effectively admitted to a PhD program

2. the application form itself that must be, at the candidate's choice:
   a) digitally signed and sent by certified electronic mail at the address protocollo@pec.torvergata.it
   or
   b) printed, signed and finally delivered in person, together with signed copy of a valid identity document, to the PhD Board, on the day of the first examination test.
   or
   c) printed, signed, scanned and finally sent to the address giovanni.larosa@uniroma2.it, together with a signed copy of a valid identity document. This option is available **only** for candidates who applied as **Foreign Scholarship Holders**.

Grounds for exclusion and application rejection

Applicants will be excluded or application will be rejected if:

- All the documents and the information as above requested, within the deadline and in accordance with the rules laid down in the call, are not provided
- Either some or all requirements are missing
- The application fee not payed within set out terms
- The signature, where explicitly requested, is missing
- The graduation day is later than October 31st, 2018.
- The academic qualification awarded abroad is not recognized as equivalent to an Italian qualification.
- The Declaration of Value is not provided to the PhD Secretariat within the prescribed term
- The research activities and the starting date of the PhD are not arranged, in agreement with the Coordinator, within fifteen days from the enrolment.
- Fraudulent and/or false statements have been provided. Declarations made can be subject to random verification in any moment during the PhD duration; in this specific case the selected candidates will also have to pay compensation equal to the scholarship’s amount received.
Evaluation process
The maximum cumulative score for each candidate, that takes into account both admission test and declared qualifications, is of 100 points. The minimum threshold for the admission is a cumulative score of 60/100. Candidates that have applied as Foreign Scholarship Holders are always exempted from the written exam. If the admission test includes an oral exam, the date of the exam can be communicated the day of the written exam.
The ranking lists, both provisional and final, will be made available at this page: http://dottorati.uniroma2.it (Bando 2018/19, Graduatorie concorsi di dottorato). In the same page it will be also provided the date for finalizing the enrolment procedure (please see the following paragraph). Candidates will be admitted to PhD courses according to the final ranking lists until all available positions are assigned. In case a candidate is present in more ranking lists, he/she has to choose only one PhD for the effective enrolment.

Enrolment
Admitted candidates must complete the enrolment online procedure at the link http://delphi.uniroma2.it – Section “Voglio iscrivermi per la prima volta…” – by the deadline that will be indicated in the ranking list page. At the end of the enrolment procedure, the system will provide an enrolment form:
1. the last page contains the yearly payment form for the non refundable contribution of € 25,12 (third party liability insurance plus a stamp duty) that must be, at the candidate's choice:
   a) printed and payed at any branch of UNICREDIT BANCA DI ROMA by the same deadline provided for the enrolment
   or
   d) payed with credit card at the link https://online-retail.unicredit.it/ibx/web/public/universityTaxes.jsp.
2. The enrolment form itself must be printed, signed, scanned and finally sent to the address giovanni.larosa@uniroma2.it, together with a signed copy of a valid identity document.

By applying for enrolment the candidates accept to fully comply with the PhD Regulation of University of Rome Tor Vergata, issued by Decree of the Rector n. 1127 on 13 May 2016, available at https://web.uniroma2.it/module/name/Content/action/showpage/content_id/21717.

Scholarships
Similarly to the PhD positions, scholarships are granted according to the final ranking list until all available have been assigned. The scholarship gross amount is € 15,343,28 per year including social security contributions (INPS) and it is exempt from IRPEF income tax. The scholarship will be granted on a monthly basis and has a yearly validity. It can be renewed for a maximum of three years if the candidate's activities are positively evaluated by the PhD Board.

Giovanni La Rosa
Head of PhD School